DELAWARE VALLEY SCHOOL DISTRICT BUILDING USE REQUEST

o:				Current Date:				
am reque	lding):		Area:					
ate(s)		Arrival Time (AM/PM):				End Time (AM/PM):		
Public Hours From (AM/PM):		To (AM/PM)				Expected Attendance:		
lature of E	Event	<u> </u>						
	nt Needed:							
UDIO VIS	SUAL EQUIPMENT			MIS	SCELLANEOUS EQUIF	PMENT		
heck if eeded	Equipment	How Many?	Check i Needec		Equipment	ipment		
	Microphones				Kitchen		How Many?	
	Overhead Projecto	or is			Risers			
	TV/VCR		decol		Tables (amount)			
		100			Chairs		 	
Other			1 2 2 2					
	ļ				Computers	_ A f .	 	
					District WiFi – visitor n	etwork	<u> </u>	
	nt Your Name			Organi.				
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ddress	+++++++++++		++++++	Teleph	zation one Number	DN	++ ount	
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Form Revision: 7-6-16

BUILDING USE REQUIREMENTS

All groups and organizations submitting a Building Use Request Form in order to reserve the Delaware Valley School District buildings and/or fields must also submit a list of coaches and/or instructors who will be participating in the activity the building use form is being submitted for. A volunteer packet must be completed by each coach and/or instructor before they can participate as a coach and/or instructor. If the coach and/or instructor is already a DVSD volunteer, please indicate that next to their name below. If the organization requesting the Building Use Request Form has their own clearances on file for their coaches and/or instructors, indicate that on the form below and attach a copy of the clearances. The organization's clearances will be reviewed and, if acceptable, a completed volunteer packet will not be necessary.

PARTICIPANT'S NAME	ORGANIZATION CLEARANCES ATTACHED?	PRESENTLY A DVSD VOLUNTEER?	VOLUNTEER PACKET ATTACHED?
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